



**DEPARTMENT OF THE AIR FORCE  
47TH FLYING TRAINING WING (AETC)**

01 December 2025

MEMORANDUM FOR 47 FTW ALL

FROM: 47 FTW/CC

SUBJECT: 47th Flying Training Wing (FTW) Privately Owned Firearm Policy

1. Privately Owned Firearms (POF) are permitted on Laughlin Air Force Base (LAFB) under certain stipulations, in accordance with (IAW) Department of Defense Manual (DoDM) 5100.76\_Department of the Air Force Manual (DAFMAN) 31-101, Volume 2, *Physical Security of Sensitive Conventional Arms, Ammunition, and Explosives (AA&E)*, 16 July 2025. At any time, restrictions may be implemented based on Force Protection changes and/or to maintain the good order, discipline, and security of the installation. This includes the authority to deny access, detain, or remove individuals who threaten safety or orderly administration, and/or to control possession, storage, and transportation of POF. All members must understand this section entirely before transporting a firearm onto LAFB. Failure to comply violates Article 92 of the Uniformed Code of Military Justice (UCMJ), *Failure to Obey an Order or Regulation*, and detention and administrative measures may occur for civilian personnel. DAFMAN 31-101V2 gives the installation commander the authority to decide on the use and control of POF as part of the installation Base Defense Plan.
2. This policy provides guidance on POF, to include registration, possession, discharge, authorized and prohibited storage locations, transportation, and concealed carry while on LAFB.
3. Terms defined regarding transportation and possession of POF on LAFB.
  - 3.1. Weapons/Firearm Transportation: The movement of POF from one authorized location to another.
  - 3.2. Weapons Carry: Weapons/firearm(s) which are located on a person, under direct control, or within reach, whether loaded or unloaded.
  - 3.3. Open Carry: A firearm that is partially or fully visible to the public, whether holstered, slung, or hand carried.
  - 3.4. Concealed Carry: Possession of a handgun under one's direct control that is out of plain view or not visible to the public.
  - 3.5. Authorized Licenses/Permits: Credentialed federal, state, or local law enforcement; agents of Defense Criminal Investigative Organizations (DCIOs), Law Enforcement Officers Safety Act (LEOSA), and Texas License to Carry holders, or another state's concealed carry license that is reciprocal with Texas.
  - 3.6. Concealed Carry SoU: Mandatory for all personnel that meet registration criteria and acknowledges understanding of the LAFB POF Policy. If applicable, this SoU grants concealed

carry permissions for 24 months. NOTE: This SoU is not required to be re accomplished every 24 months for those not granted concealed carry permission.

3.7. Limited SoU: Mandatory for all personnel transporting or storing a POF in a POV. This SoU acknowledges understanding of the LAFB POF Policy (i.e. Visitors staying at lodging, transporting and storing a POF in their POV during their stay).

4. Registration: Registration of POF is mandatory when stored inside privatized housing, or within the 47th Security Forces Squadron (47 SFS) Armory. For personnel residing in privatized housing, registration will be accomplished within 5 duty days of arriving at the installation. Transient personnel staying at FAMCAMP for longer than 5 duty days, are required to register their POF. POF may not be stored inside dormitories and must immediately be registered and stored in the 47 SFS Armory, or off the installation. All Department of War (DoW) personnel affiliated with LAFB who are requesting concealed carry permission must register at 47 SFS, building 139, located at 355 Colorado Ave, referenced in the map below. Registrations occur Monday-Friday, excluding federal holidays, from 0800 – 1630 with 47 SFS Reports and Analysis (47 SFS/S5R). Dormitory residents will register and store their POF at the SFS Armory inside building 139, available 24/7. Utilize the visitor entrance for access to the Armory. If 47 SFS/S5R is not available, contact BDOC at (830) 298-5100 for an available armorer.

**47 SFS Bldg. 139**



4.1. All members, regardless of affiliation (i.e. military members, dependents, or civilians), registering POF must have their DoW Identification Card (i.e., Common Access Card (CAC), dependent ID card, etc.) and will complete the following items:

4.1.1. AF Form 1314, *Firearms Registration*, detailing all POF intended to be stored or carried while on installation.

4.1.2. DD Form 2760, *Qualification to Possess Firearms or Ammunition*. Note: Unit Commanders or appointed designee will ensure each person registering a firearm signs a DD Form 2760 acknowledging personnel meet the requirements outlined in the Lautenberg Amendment to the 1968 Gun Control Act; Department of Defense Instruction (DoDI) 6400.06, *DoD Coordinated Community Response to Domestic Abuse Involving DoD Military and Certain Affiliated Personnel*, 29 August 2025; Title 18 United States Code (U.S.C.) § 922; and Department of the Air Force Instruction (DAFI) 40-301, *Family Advocacy Program*. (T-0). For visitors and personnel without a Unit Commander, the 47 SFS Armory or 47 SFS/S5R personnel will verify completion.

4.1.3. LAFB POF Concealed Carry Statement of Understanding (SoU). Members signing SoU acknowledge LAFB POF Policy and if applicable, grants concealed carry permissions for 24-months and affirms in writing that they meet the following requirements IAW DAFMAN 31-101V2, Enclosure 5.7.b.(1).(c):

4.1.3.1. Meet applicable federal, state, and local requirements to carry a firearm.

4.1.3.2. Will not carry a POF if physically or mentally impaired. This includes being under the influence of alcohol, intoxicating or hallucinatory drugs, or substances that would cause drowsiness or impair judgment while carrying a firearm.

4.1.3.3. Meet eligibility and qualification requirements outlined in DoD Directive 5210.56, *Arming and the Use of Force*, 6 November 2020, paragraph 4.3.

4.1.3.4. Will comply with federal, state, tribal, and local law, regarding possession and use of POF, including but not limited to those concerning the reasonable use of deadly force, self-defense, and accidental discharge.

4.1.3.5. Acknowledge they may be personally liable for the injuries, death, and property damage proximately caused by negligence in connection with the possession or use of POF that are not within scope of their federal employment.

4.1.3.6. Are not subject to past or pending UCMJ disciplinary action (i.e., non-judicial punishment or courts-martial impacting firearm possession), criminal investigations, warrants/warrants, civil restraining orders, or Military Protective Order that would prevent the carry of firearms.

4.1.4. Will inform the arming authority about any change in conditions that would affect their permission to carry a POF as specified in paragraphs 4.1.3.1-4.1.3.6 of this policy.

4.1.5. While carrying or transporting a POF on the installation, personnel will have their LAFB POF Concealed Carry SoU, AF 1314, DD 2760 and a valid State or LEOSA concealed carry permit or civilian law enforcement credentials.

4.2. Upon registration of POF, all personnel are subject to background checks.

4.2.1. Reports and Analysis will enter personnel registration information for all POF into the Air Force Justice Information System (AFJIS) and will maintain a master listing of registered POF with names and locations. This list will be provided to the Base Defense Operations Center (BDOC) on a routine basis. The AF Form 1314, DD Form 2760, and SoU will be maintained, protected, and destroyed in accordance with the Air Force Records Management Information System Records Distribution Schedule. Forms will be maintained as "Controlled Unclassified Information (CUI)."

4.2.2. Owners will unregister their firearm with 47 SFS/S5R upon PCS or when firearm is permanently removed from the installation.

5. General POF Transportation, Storage, and Discharge. This section defines transportation and storage procedures for personnel that are not required to register IAW paragraph 4. All personnel transporting and storing a POF must complete and maintain a Limited SoU inside their POV. Limited SoUs are available at the Visitor Control Center, installation access points and at <https://www.laughlin.af.mil/About-Us/Visitor-Control-Center/>. Any violation of this policy can result in administrative actions and removal from the installation.

5.1. During transport, POF will be unloaded, not in view of the public, out of vehicle occupants' reach, and stored separately from ammunition. In cases where the vehicle's configuration does not allow this, POF must be in a locked case or vehicle compartment (i.e., glove box, center console, etc.) with ammunition stored separately.

5.1.1. General transport of POF in this section is **not** intended nor authorized for personal protection while on the installation.

5.1.2. Texas Concealed Carry laws (Constitutional Carry) do not permit concealed carry of POF during transportation on LAFB without meeting criteria outlined in this publication.

5.2. POF Transportation by Commercial Vehicle Drivers. Commercial vehicle drivers making deliveries are authorized to maintain possession of POF and must abide by the following:

5.2.1. POF must be transported and stored as outlined in paragraphs 5.1 and 5.4.4.

5.2.2. Drivers must declare POF before the vehicle search and vetting process starts. Drivers attempting to access LAFB with loaded POF, regardless of an authorized license or permit, will be instructed to leave the installation. Drivers may reattempt entry once POF have been unloaded and comply with procedures.

5.2.3. Visitor Control Center personnel and entry controllers will ensure drivers complete a Limited SoU. Drivers must maintain the SoU in their vehicle while on LAFB.

5.2.4. Drivers will proceed directly to the location identified on the Bill of Lading and immediately depart the installation upon completion of delivery.

5.3. Prohibited areas of POF, ammunition and reloading supplies (gunpowder, primers, etc.):

5.3.1. Dormitories, including but not limited to bldgs. 255, 256, 446, 448, 449, and 450.

5.3.2. Inside any federal facility not designated as an approved storage area, unless authorized IAW para. 8 of this policy.

5.3.3. Inside a Controlled Area.

5.4. Authorized Storage Locations of POF. The areas listed below are the only authorized storage locations for POF on LAFB.

5.4.1. 47 SFS Armory: Dormitory residents will store their POFs in the Armory or off the installation. The Armory may store any on-base resident's POF or when ordered by a commander, with guidance from 47 FTW Staff Judge Advocate (47 FTW/JA), when the unit has no means to store and/or when the member is prohibited from possessing a firearm IAW U.S.C. § 922. The Armory does not store ammunition, dangerous weapons, illegal weapons, or weapon accessories (e.g., slings, cases, covers, holsters, extra barrels, magazines, etc). The Armory is not intended to be used for daily storage and issue. If storage space becomes limited, the Armory will only provide courtesy storage for personnel residing in dormitories and housing. Individuals storing POF in the Armory will follow the procedures outlined below:

5.4.1.1. The owner will report to the 47 SFS Armory for storage of POF and will be provided an AF Form IMT 1297, *Temporary Issue Receipt*. Owners will be required to present their AF Form IMT 1297 when withdrawing their POF. The armorer/owner will complete firearm damage assessment and registration paperwork to be turned into the Reports and Analysis section.

5.4.1.2. Personnel must retain their copies of all registration documentation.

5.4.1.3. Personnel wishing to withdraw POF from the armory must contact Security Forces at 298-4118, 24 hours prior to withdrawing a firearm.

5.4.1.3.1. A Disposition of Firearm (DOF) check must be conducted before releasing back to the owner. Upon DOF approval, owners have 24 hours to pick up

their firearm and will be required to present their AF Form IMT 1297 for issue.

5.4.1.3.2. If the check determines a POF cannot be returned to the owner, 47 FTW/JA will be contacted to determine disposition guidance.

5.4.1.3.3. POF must only be issued to personnel listed on AF Form 1314, unless prior authorization from owner's unit commander or a Power of Attorney is present and the owner's unit commander has been notified.

5.4.2. Privatized Housing Residence: Privatized housing residents may store POF but must comply with this policy. POF left unattended must be unloaded, concealed from public view, and secured with a gun lock or in a locked container, preventing access to juveniles and unauthorized persons.

5.4.3. Base FAMCAMP: Residents may store POF but must comply with this policy. POF left unattended must be unloaded, concealed from public view, and secured with a gun lock or in a locked container, preventing access to juveniles and unauthorized persons.

5.4.4. Vehicles: Personnel may store POF inside their privately owned vehicle (POV) or commercial vehicles for drivers making deliveries. POF will be secured as detailed below.

5.4.4.1. POF will be unloaded with ammunition stored separately. Personnel will not unload or load a POF while in a POV. Loaded firearm storage is only authorized inside a POV for those granted concealed carry permission through Concealed Carry SoU. The SoU will be on file with 47 SFS/S5R.

5.4.4.2. Personnel will follow a two-lock rule. POF will be stored behind two locking mechanisms before access is possible. A locked vehicle may constitute the first lock. Second lock examples include: a lockable pistol box out of plain view, lockable glovebox, or lockable center console, ensuring POF are not within immediate reach of vehicle occupants (e.g., in a locked case under a seat or trunk, or locked inside a storage compartment).

5.4.4.3. For vehicles with removable doors or locking mechanisms, or motorcycles, POF must be secured with a trigger lock and stored inside in a locked container bolted to the POV or motorcycle. POVs not meeting this requirement are not authorized to store POF.

5.4.4.4. Dormitory residents will not store POF, dangerous weapons, reloading supplies or other inherently dangerous resources in their vehicles for any length of time.

5.4.5. Laughlin Manor/TLF: Residents will not store POF in the Manor/TLF, however, residents are authorized to store their POF in their POV or in the 47 SFS Armory. Personnel

storing inside the Armory will complete registration requirements and will be subject to a DOF check when withdrawing IAW paragraph 5.4.1.3.1. of this policy.

5.5. AAFES and Private POF purchases.

5.5.1. Personnel who purchase a POF from AAFES or from a private sale and do not intend to store a POF on the installation must immediately transport the POF off the installation after purchase. This process does NOT require base registration. Follow transportation procedures in para. 5.

5.5.2. Personnel who purchase a POF from AAFES or from a private sale and do intend to store on the installation in privatized housing or the armory must register their POF within 5 duty days of purchase, except for dormitory residents who must immediately register or store off base.

5.6. The LAFB Trap and Skeet Range, located on 4th Street is designated for the discharge of privately owned shotgun. The only firearm to be used on this range is a shotgun, no greater than 12 gauge, and shells no larger than #7 1/2 shot. Hours of operations are dusk to dawn. The range is managed by Outdoor Recreation and users of this range must follow all procedures established by Outdoor Recreation.

6. Texas License to Carry (TLC), or another state's concealed carry license that has reciprocity with the state of Texas. This section defines concealed carry possession requirements, transportation, and storage of privately owned handguns. All other owned POF will be transported and stored IAW paragraph 5 of this policy.

6.1. Concealed Carry. With a completed SoU on file with 47 SFS/S5R, concealed carry is granted to DoW personnel for the purposes of traveling directly to and from installation access points to authorized storage locations. DoW personnel with a state license to carry are not authorized concealed carry inside any federal facility. State license holders requesting concealed carry permission must meet the requirements below.

6.1.1. Obtain written approval via a signed LAFB Concealed Carry SoU by the first O-5 or GS-14 within the member's chain of command and file with 47 SFS/S5R. SoU's will be re-accomplished every two years from the arming authority signature date.

6.1.2. While transient with possession of a POF, personnel will carry their state license and signed SoU either on their person or in their vehicle. When requested or stopped by 47 SFS or Office of Special Investigations (OSI) agents, members will provide those documents, declare the presence and location of their POF, and any ammunition within their vehicle or on their person.

6.1.3. For routine installation access purposes, state-licensed personnel do not need to

declare the presence and location of their POF. However, if selected for additional inspections or screenings, they must declare the presence and location of their POFs, and be able to present their state license and SoU.

6.2. Once written approval is obtained, personnel will comply with the following transportation procedures.

6.2.1. While inside a POV, POF used as concealed carry must remain in a holster on a person or locked in a secure gun storage device.

6.2.2. POF will remain holstered, including when carried in a purse, backpack, or handbag. The holster must be specifically designed for the handgun to protect against accidental discharge.

6.2.3. Upon arrival at the first on-base destination, the POF must remain in a holster and placed in a locked case or compartment inside the POV and out of public view. POF will stay in the same unloaded or loaded configuration as upon entry through the installation access point.

6.2.4. When left unattended in a POV, POF must be secured IAW paragraph 5.4.4.

6.2.5. When returning to a POV to depart, personnel may resume concealed carry to travel to another storage location or depart the installation. Follow federal, state and local laws for transportation requirements outside of the installation.

6.3. Personnel will not:

6.3.1. Retrieve their POF during an emergency, incident, or situation on LAFB to act on behalf of DoW or to exercise any law enforcement authority.

6.3.2. Be under the influence of alcohol, hallucinatory drugs, or substances that cause drowsiness or impair judgment while carrying a firearm.

6.3.3. Conceal carry without prior written approval.

6.3.4. Open carry any POF on the installation.

6.3.5. Concealed carry inside any government-owned/leased facility on LAFB or leased land.

6.3.6. Concealed carry outside of a POV, except when exiting the POV to enter privatized housing, or FAMCAMP residence.



6.3.7. Unload or load a POF on LAFB, except at authorized ranges, or inside privatized housing or FAMCAMP residence. POF must be unloaded before entering 47 SFS Armory for storage unless ordered by 47 SFS, OSI, or competent authority (e.g., chain of command or First Sergeant).

## 7. International Military Students (IMS) and Accompanying Family Members.

7.1. On-Installation: IAW DAFMAN 31-101V2, Enclosure 5.7.d.(1), all IMS (i.e., admitted to the United States on a DoW-sponsored A-2 visa or DoW invitational orders) and accompanying family members, regardless of their country of origin, are prohibited from transporting, possessing, storing, or using POF on DoW installations or property. Further, IMS and their accompanying family members are prohibited from transporting, possessing, storing, or using ammunition not provided by DoW explicitly for use in official IMS training ("non-official ammunition") on DoW installations or property. Requests for limited, one-time exceptions to this policy must be sent to the approval authority through command channels. The exception to policy approval authority is the Secretary of the Air Force.

7.2. Off-Installation: IAW DAFMAN 31-101V2, Enclosure 5.7.d.(2), under Secretary of Defense Memorandum, "Prohibition on the Transport, Possession, Storage, or Use of Privately Owned Firearms and Non-Official Ammunition by International Military Students and their Accompanying Family Members," all IMS and accompanying family members, regardless of their country of origin, must agree in writing, as a condition of participation in their training program to not bring, purchase, possess, or use their own POF and ammunition, or another individual's POF or ammunition, off of a DoW installation or property. Requests for limited, one-time exceptions to this policy must be sent to the approval authority through command channels. The exception to policy approval authority is the Secretary of the Air Force.

7.3. Guidance regarding the purchase, storage, and registration of POF remains the same.

8. Concealed carry guidelines for LEOSA Qualified Law Enforcement Officer (QLEO) and LEOSA Qualified Retired Law Enforcement Officers (QRLEO) with credentials. For additional guidance on LEOSA, refer to DoDI 5525.12, *Implementation of the Law Enforcement Officers Safety Act of 2004, as amended (LEOSA)*, 23 September 2022; DoDI 5525.15, *Law Enforcement (LE) Standards and Training in the DoD*, 30 September 2020; and DAFI 31-117, *Arming and Use of Force*, 28 January 2025.

### 8.1. Assumptions:

8.1.1. LEOSA QLEO and LEOSA QRLEO possess the capability to protect themselves on and off-duty.

8.1.2. Armed LEOSA QLEO and LEOSA QRLEO will not be used as an Augmentation Force.

8.1.3. Installation Commander's decision regarding LEOSA QLEO and LEOSA QRLEO should be commensurate with the threat their installation faces.

8.1.4. Although the intent is to enhance personal safety of officers when off-duty, these armed personnel may potentially be in a position to support base defense by detecting and countering active shooter and insider threat events to the installation before arrival of responding law enforcement personnel. The 47 FTW/CC or 47 SFS/CC may suspend installation concealed carry authority of QLEOs and QRLEOs at any time, or for violations of the requirements of this section.

8.2. LEOSA QLEO and LEOSA QRLEO, currently assigned to 47 FTW are authorized to conceal POF while on the installation, in any facility, except those locations specified in para 8.7. Transient personnel with LEOSA credentials will register and complete a Concealed Carry SoU with 47 SFS/S5R acknowledging understanding of this Policy. The 47 FTW/CC or 47 SFS Defense Force Commander (DFC) may suspend or modify installation concealed carry authority, including that of LEOSA QLEO and LEOSA QRLEO, at any time. Individuals must always have a valid LEOSA photographic credential available when they have a POF in their POV or on their person while on LAFB.

8.3. Proof of Firearms Training: For a LEOSA credential to be valid, it must be accompanied by proof of appropriate weapons qualification within the last 12 months and comply with the following:

8.3.1. Must not be on a home-station or local “Arming Withdrawal” roster.

8.3.2. Must carry current DAF Form 522, *Ground Weapons Training Data*, or DAF Form 629, *Small Arms Hand Receipt*, or documentation from state certified firearms instructor.

8.3.3. Will not conceal carry POF in military/DAF uniforms while conducting official Security Forces or Force Protection duties that require arming.

8.3.4. Not the subject of any disciplinary action which could result in suspension or loss of police powers.

8.3.5. Not prohibited by Federal Law from receiving or owning a firearm and maintain ability to carry a firearm.

8.3.5.1. Sobriety: LEOSA credentialed personnel shall not carry a firearm while under the influence of alcohol or another intoxicating or hallucinatory drug or substance.

8.3.5.2. LEOSA credentialed personnel will inform the arming authority about any change in conditions that would affect their permission or ability to carry a POF.

8.4. Registration: All LEOSA carrying card holders entering LAFB must register with 47 SFS/S5R (Mon – Fri, 0700-1600). LEOSA carrying card holders will not conceal carry on LAFB until a Concealed Carry SoU is completed granting authorization.

8.5. Contact with Law Enforcement or Command Officials: LEOSA-credentialed QLEO/QRLEO stopped for base entry point checks, traffic violations, or for any other reason by law enforcement or command officials (Commanders & First Sergeants):

8.5.1. Must immediately inform law enforcement or command officials that there is a POF in the vehicle or on their person.

8.5.2. Must be able to produce their LEOSA credentials and proof of training.

8.5.3. May be apprehended/detained for failure to inform law enforcement or command officials that they are carrying a concealed POF under LEOSA.

8.5.4. May have their POF temporarily confiscated until they can produce LEOSA credentials.

8.6. Refer to para 5.4 for authorized storage locations for all LEOSA credentials when not concealed carrying.

8.7. Prohibited Concealed POF Transportation and Carry locations on LAFB for LEOSA-credentialed QLEO/QRLEO assigned to 47 FTW:

8.7.1. 47th Medical Group facilities, including Buildings 375 and 380.

8.7.2. Any Controlled Area containing firearms, ammunition, explosives or funds. These areas will be identified by owner/user personnel with a sign or sticker identifying that concealed POF are not permitted in the Controlled Areas. The Controlled Areas are listed in Tab A to Appendix 3 to Annex C of the LAFB Base Defense Plan.

8.7.3. Roberto “Bobby” Barrera (RBB) Elementary School.

8.7.4. Any area designated to store and/or process classified information and/or materials.

8.7.5. Any courtrooms on the installation.

## 9. Failure to Adhere to Established Policy.

9.1. Suspension of POF privileges: Individuals who violate any of the procedures above may lose their privilege to possess, store, or transport a POF on the installation.

9.2. Suspension Appeals: Requests to appeal suspensions of LEOSA concealed carry authority must be submitted in writing to 47 FTW/CC through 47 SFS/S5R.

9.3. The 47 FTW/CC and DFC can restrict, revoke, or impose additional sanctions/controls of POF at any time and/or for any reason.

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